

Summary of Fees

TUITION PER CHILD

	First Child*	Second Child	Third Child	Fourth Child
Grades K3-5	\$4,300	\$3,900	\$3,500	\$3,100
Grades 6-12	\$4,600	\$4,170	\$3,740	\$3,310

*Child in highest grade is considered as first child

APPLICATION FEE: (Non-Refundable-Must Accompany Enrollment Application)

	Received before April 1st	Received after April 1st
FLM Ministry Worker: . . .	\$.65.00/child or max. \$130.00/family . . .	\$.115.00/child or max. \$180.00/family
Non-Member/Worker: . . .	\$.75.00/child or max. \$150.00/family . . .	\$.125.00/child or max. \$200.00/family

CURRICULUM FEE: (Non-Refundable-Due Upon Acceptance)

	Received before April 1st	Received after April 1st
Elementary K3-5th	\$.250.00	\$.300.00
Middle School 6th-8th	\$.285.00	\$.335.00
High School 9th-12th	\$.285.00	\$.335.00

REGISTRATION FEE: (Non-Refundable-Due Upon Acceptance)

One time fee for NEW enrollees only, due upon acceptance

FLM Member & Worker:	\$.175.00/child or maximum \$400.00/family
Non-Member/Worker:	\$.200.00/child or maximum \$450.00/family

Placement Testing Fee (Non-Refundable)

New enrollees only, due at time of test \$35.00 per student

Field Trip Fee (Non-Refundable-Due Upon Acceptance)

Covers the cost of in-school and out-of-school field trips \$50.00 per student

Technology Fee (Non-Refundable-Due Upon Acceptance)

. \$35.00 per student

The Application Fee must accompany the Enrollment Application, and must be presented prior to Entrance Testing. All fees are non-refundable. There will be no exceptions made to this policy.

Re-enrollments will not be accepted or processed if the present year's account is not current. *If the account becomes delinquent between re-enrollment date and the last day of school, any fees paid towards re-enrollment will then be applied to the delinquent account.*

In an effort to keep tuition as affordable and manageable as possible, we allow the tuition amount to be paid over a 10-month period at no interest, using the FACTS Tuition Management Program. Many schools require payment in advance, finance through a local bank, or add interest to monthly payment accounts. See payment procedures on reverse side for further details.

PENALTIES:

Returned Check Charge	\$25.00
Late Fee	\$50.00

(Enrollment & Financial Information Continues on the Back)



Enrollment & Financial Information

ENROLLMENT:

Victory Christian Academy admits students of any race, color, national or ethnic origin to all privileges, programs and activities made available to students at the school. The school does not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship or athletic programs or any other school-administered programs.

The following age requirements must be met by September 30th:

- Children entering K-3 must have turned three (3) years old.
 - Children entering K-4 must have turned four (4) years old.
 - Children entering K-5 must have turned five (5) years old.
 - Children entering First grade must have turned six (6) years old.
- No exceptions will be made to this policy.**

All students must have a complete Certificate of Immunization and a copy of their birth certificate on file by the first day of school. Returning students may require updates to their records. These are state requirements. Please see the Handbook for more specific requirements.

All prospective students will be given a diagnostic placement test before acceptance. All students must be completely potty-trained prior to admission.

FEES:

All fees are non-refundable. Applications will not be accepted without the accompanying application fee. A one-time registration fee of \$175 (FLM Worker) or \$200 (non-FLM Worker) is required for students entering the school for the first time. Maximum registration fee per family is \$400 (FLM Worker) or \$450 (non-FLM Worker). All curriculum fees are due by April 15th.

PAYMENT PROCEDURES:

Payment of tuition at Victory Christian Academy is by one of the following methods:

- 1. Payment in full**—Full payment of the annual tuition may be made by July 1st—via cash, check or credit card.
- 2. FACTS Payment Program**—Ten (10) equal monthly payments are made by bank draft or credit card beginning in July and ending in April. Payments will be drafted on the 5th or the 20th of each month. There is a once-per-year processing fee of \$38 for the FACTS program.

For enrollments received after the initial July payment, monthly amounts will be adjusted so that full tuition balance is still satisfied by the April payment. Any part of the month, for either late enrollment or withdrawal, is considered a full month. Late enrollment requires first month payment with application.

An overview of the FACTS program and an application are included in the enrollment packet.

There is a \$25 processing fee charged for a bank draft denial and for any check returned by the bank, regardless of the reason or the amount.

All accounts must be paid in full to receive final report cards, grades, diplomas, or student transcripts. Semester report cards will be withheld if accounts are in arrears. Any account 30 days in arrears is subject to dismissal. Checks for curriculum, fees, or other individual reasons may be written to Victory Christian Academy. Please write the following on your check memo line—child's name and the reason for payment (curriculum, tuition, fundraising, etc.). This will greatly assist in our accounting procedures.